

# **QUALITY TECHNICIAN**

## **JOB POSTING**

Rhema Health Products Limited is a contract manufacturer of natural health products, dietary supplements, foods and drugs. Rhema is currently seeking an individual to join the department.

### **CANDIDATE REQUIREMENTS :**

- University degree in Science, Human Nutrition or Food Technology Certification
- Interpersonal skills and problem solving skills
- Practical knowledge of quality control methods and process control techniques
- Excellent communication, planning, organizational, mathematical and budgeting skills
- Demonstrate proficiency with manufacturing resource planning software, Excel, and Word
- Self-motivated and able to work under pressure and time sensitive conditions
- Demonstrates extreme accuracy and precision in a lab environment
- Previous experience and knowledge in Quality, Health Canada Natural Health Products Regulations, Food & Drug Regulations, Good Manufacturing Practices and Analytical Test Methods in a production environment are significant assets
- Knowledge of manufacturing dry dosage forms (including blending, tableting, coating, encapsulating, and powder filling) and packaging is highly desirable.

### **JOB RESPONSIBILITIES :**

- Ensure GMP (Good Manufacturing Practices) on production floor and with all general employees
- Create product specifications, enter results, review results, and determine pass/fail
- Review raw material documentation for certification & claims compliance (examples : Organic, Non-GMO, Kosher, Vegan)
- Examine products and materials for defects or deviations from specifications
- Developing the Standard Operating Procedures (SOPs) and maintain them
- Create finished product CofA's by reviewing all test results and manufacturing work orders
- Sample and physical evaluation of raw material and finished products (must be able to lift up to 50 lbs)
- Handle customer complaints and investigations
- Create master label specifications and label review
- Coordinate lab sample, testing, pricing
- Participate and help prepare for audits (customer, Kosher, Organic, Health Canada, CFIA, NSF, Pro-Cert)
- Have a competent understanding of Canadian Natural Health Products, Food and Drugs regulations.
- Provide technical support to sales, purchasing, operations and quality control where applicable.

Please **EMAIL** resumes to Frank Wong at [frankw@rhemamade.com](mailto:frankw@rhemamade.com) before December 21, 2018.

