



BRITISH COLUMBIA FOOD PROTECTION ASSOCIATION

To provide a forum to exchange information on protecting the food supply

ANNUAL REPORTS FOR 2020

BCFPA 2020 ANNUAL GENERAL MEETING

JANUARY 28, 2021

BCFPA Charter

Mission: *To provide a forum to exchange information on protecting the food supply*

Vision: *A safe and nutritious food supply*

Commitment: *The Association is dedicated to the education and service of BCFPA members and the food industry*

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President's Annual Report by Justin Falardeau

First off, I would like to express my thanks and gratitude to the rest of the BCFPA executive for all of their hard work this year. While I carried the title of President, it was they that took care of the heavy lifting, and made things happen in the background. I would also like to thank **Stephanie Nadya** for being such a great mentor in her Past-President role.

We closed out the 2020 year with 75 active members. This breaks down as 41 regular members, 17 student members, 8 special/retired members, and 9 sustaining members. This is a drop from 85 members in 2019.

Financially, we posted a loss this year, but this deficit was reduced compared to recent years. This year's deficit can partially be attributed to our virtual speaker events, which were provided free of charge to our members. Please see **Simon Cowell's** Treasurer Report below.

Due to the COVID-19 restrictions, which came in to place early in the year, our regular BCFPA events were moved to a virtual format. While this change reduced the networking opportunities typically associated with our events, it also provided an opportunity to increase the geographic span of our audience and expand our pool of potential speakers. Without incurring travel costs, we had speakers from Cornell University, and 3M in London, Ontario. We also had attendees from as far away as Nova Scotia, who even ended up becoming members! Special thanks to **David Mahoney** for taking care of all the technical aspects of setting up the webinars, and also thank you to **Ivy Li**, **Simon Cowell**, and **Claire Nolan** for recruiting our speakers.

One of the commitments of the BCFPA is to support students. This year, our student coordinator, **Ivy Li**, organized a virtual student event in lieu of our annual Student Networking Event typically held in early October. The event brought together a number of Food Safety Professionals, who were able to answer questions from the students in attendance. We are also proud to be presenting two scholarships to deserving students: Yuritzel Moreno-Parra (1st place) and Shannon Stainsby (2nd place). Special thanks to **Stephanie Chiu**, our awards committee chair, for her work in organising this year's scholarship competition.

This year also saw an effort to improve communication with our members. In addition to our regular newsletter, our communications coordinator **Stephanie Chiu** also took the time to redesign our website, making it easier for our members to navigate. If you haven't yet, please check it out at www.bcfoodprotection.ca. Thanks to **Claire Nolan**, the BCFPA also has our very own Instagram account. If you aren't yet a follower, you can find us at www.instagram.com/bcfoodprotectionassociation/.

Finally, I would like to thank all of our volunteers and sustaining members for their support over this past year. If you are interested in getting more involved with the BCFPA, please don't hesitate to reach out myself or any of the other board members. We would love to have you!

Together, let's move forward to another great year of food safety in 2021.

2020 BC Food Protection Association Board Members

President: Justin Falardeau

Vice President Stephanie Chiu

Treasurer: Simon Cowell

Secretary: Ivy Li

Past-President: Stephanie Nadya

Director and IAFP Delegate: Justin Falardeau

Director and Membership Coordinator: Claire Nolan

Director and Student Professional Development Group Coordinator: Ivy Li

Public Relations Committee & Newsletter Editor: Stephanie Chiu

Director: David Mahoney

UBC Student Coordinator: Ivy Li

BCIT Student Coordinator: Yasmin Gardy

Secretary's Minutes of BCFPA 2019 Annual General Meeting by Yaxi Hu

Minutes of BCFPA 2019 Annual General Meeting
Italian Cultural Centre
3075 Slocan Street, Vancouver, BC
January 16, 2020

Executives in Attendance: Simon Cowell, Justin Falardeau, Siyun Wang, Stephanie Chiu, Yaxi Hu, Ivy (Shenmiao) Li, Nikola Jovic.

Executives Absent: Stephanie Nadya

Members in Attendance: 29

1. Call to Order

The meeting was called to order at 5:30 pm.

Justin Falardeau warmly welcomed all Members and Sustaining Members.

AGM agenda was reviewed; motioned to adopt: David Mahoney, seconded: Lorraine McIntyre.

2. AGM Reports

The 2019 Annual Report was electronically distributed to members prior to the AGM. The BCFPA hosted two successful events in 2018 including the Spring Speaker's Evening and the a one-day Fall conference, and one special event – The 20th Anniversary Texas Scramble Golf Tournament. The Student Professional Development Group hosted a networking event. The Treasurer's Report currently shows a gain over the year. Questions and suggestions on increasing the number of members and promotion of events have been discussed.

3. Nominations to the Executive Board

Justin Falardeau thanked the 2019 Executive Board Members for making 2019 a successful year. Six names were presented as nominees (new and returning) to hold office for the following year. They were as follows: (returning members) Stephanie Nadya, Simon Cowell, Stephanie Chiu, Justin Falardeau, Ivy Li, David Mahoney; (new member) Claire Nolan.

4. Keynote Speaker

Julie Jean, Professor, Department of Food science, Universite Laval, presented "Biofilms hunting in the food industry."

5. Research Presentation

Yvonne Ma, Lab manager and researcher at UBC, gave the following presentation: "Isolation and characterization of bacteriophages against Verocytotoxigenic *Escherichia coli*."

6. Ratification of By-Law article amendment

Justin Falardeau presented the By-Law with the proposed amendment:

Article I section A-2-C: "Student members, with the exception of the appointed Student Coordinator, may not hold office in BCFPA, but may serve on committees and as appointed representatives of BCFPA."

Change to “Students members may sit on the Executive Board, but may not constitute more than two (2) Officers, nor represent more than half of the total number of Directors.”

Among all the 18 attended voting members, 13 voted “Yes - I approve the amendments”, zero voted “No - I reject the amendments”, and 5 abstained from the voting. According to the By-Law, Article VI-B, the amendments has been approved since the affirmative vote number exceeded the two-thirds of the total presented voting members.

7. Scholarship and Award Presentation

Justin Falardeau presented the first-place and second place certificates and cheques to the 2019 student scholarship award recipients, Thomas Brenner and Alejandro Leiva Arrieta, respectively.

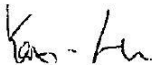
8. Next Meeting

Next AGM will be held at the call of the chair in January 2021.

Justin Falardeau closed the meeting by thanking the speakers, BCFPA Members and Sustaining Members for their continuing support of BCFPA activities.

Adjourned: 8:20 pm

Minutes prepared by:



Yaxi Hu, Secretary

Minutes authorized by:



Justin Falardeau, Vice-President

Treasurer Report by Simon Cowell

2020 Financials for the BCFPA

Bank Balance Dec 31st 2020: \$13,586.85

Revenues

Event income (registration fees)

Year	2019	2020
AGM	\$0	\$0
Spring Series	\$1955	\$160
Fall Series	\$1190	\$0
Golf event	\$990	\$0

Membership

Individual memberships	\$1600	\$2,030
Sustaining members	\$1800	\$2,100

Other

Newsletter advertising	\$80	\$0
Grants	\$2949.71	\$0
Sponsorships	\$1100	\$1,000

Total revenues \$11,664.71 **\$5,290.00**

Expenses

Event costs

AGM (Jan)	\$1924.10	\$2,646.60
Spring Speakers Series	\$2149.62	\$358.94
Fall Speakers Series	\$3515.40	\$135.21
Executive expenses	\$760.82	\$298.14

Other

Finance fees (bank charges)	\$327	\$209.04
Awards	\$2500	\$2,500
IT (websites)	\$1093.36	\$761.72
Insurance	\$735	\$0

Total expenses \$13,005.3 **\$6,909.65**

Net income for 2020 **(\$1,340.59)** **(\$1,619.65)**

2021 Budget for the BCFPA

Revenues

Event income

AGM	\$0
Spring Speakers Event	\$100
Fall Speakers Event	\$1500

Membership

Individual memberships	\$2,000
Sustaining members	\$2,000

Other

Other (advertising)	\$100
Grants	\$0
Sponsorships	\$1,000

Total revenues **\$6,700**

Expenses

Events

AGM	\$100
Spring Speakers Event	\$250
Fall Speakers Event	\$2,800
Executive meetings	\$800

Other

Finance fees (bank charges)	\$300
Misc Supplies (Insurance)	\$800
Awards	\$2,500
IT (websites)	\$1,000

Total expenses **\$8,550**

Balance **(\$1,850)**

Membership Report by Justin Falardeau

As of the end of 2020, BCFPA membership stands at 75 active members. This includes 9 Sustaining Members, 17 Student Members, and 8 Special/Retired Members. This represents a reduction from our total membership of 85 in 2019, including a loss of 4 sustaining members.

Student Report by Ivy Li

Student Networking Event – September 28th, 2020

In this unprecedented pandemic time, BCFPA held the annual student networking event online on September 28th. Thirty-five UBC and BCIT students and four guest speakers from Sani Marc, UBC, and government agencies, attended the Virtual Student Career Networking Event. The networking event was held as a roundtable discussion that aim to answer students' questions regarding their career and academic path. Justin Falardeau, BCFPA President and Ph.D. candidate at the University of British Columbia, opened the event with a heartwarming welcoming remark and an introduction of BCFPA Student Development and Professional Group. The panelists, Siyun Wang from UBC, Karen Fong from Agriculture and Agri-Food Canada, Claire Nolan from Sani Marc, and Alex Montgomery from CFIA, briefly shared their career journey to students. Following the opening session, the panelists answered students' questions collected from the pre-event survey, including their concerns about the job seeking process, self-development plan, and the requirements of different jobs in industry, government, and academia. During the discussion, the panelists also shared their perspective on taking online training courses and their experiences on social networking. Then during the live Q&A session, students asked more questions regarding the challenges in the beginning of a career and ways to expand professional networking. At the end of the event, Justin Falardeau, BCFPA president, announced the BCFPA student scholarship opportunity and thanked presenters and attendees for attending the event.

SDPG executives:

Student Coordinator: Ivy Li

Student Representative of UBC: Ivy Li (January – present)

Student Representative of BCIT: Yasmin Gardy (January – present)